I. Approval of minutes
   a. The minutes from the May meeting were approved.

II. Review of travel grant program (see attached spreadsheet)
   a. A spreadsheet of activity on the travel grant during FY13 was provided to the committee and Dr. Dean asked for input on whether to continue the program and how to improve it if necessary.
   b. The committee supported the program and would like it to continue.
   c. There was a suggestion to specify in the travel grant instructions and application that international trips need to be strongly justified and a 50% match should be provided.

III. Update on Executive Council retreat
   a. Dr. Dean attended the Executive Council two day retreat, during which they discussed three basic concepts for CVMBS.
   b. Development:
      i. Background: CSU is planning a capital campaign in the coming years and each college on campus was asked to provide key objectives for the capital campaign.
      ii. Each Executive Council member provided a list of key objectives and they voted to determine the priority of these objectives.
         1. The top priorities for CVMBS are:
            a. One Health Program – Dr. Stetter’s vision to have an organization with a physical presence within the college to create collaborations for One Health that cross department lines and across the many colleges in the university. The proposal would consist of a new, $166M research building with extensive research space, teaching space as well as space for support staff and administration.
            b. Faculty Endowed chairs
c. South campus development/ expansion - multi-piece, phased renovation on south campus with new buildings and an equine hospital
d. Equine institute-development plan associated with the Western Stock Show location (equine sports medicine)
e. Large cancer related institute involving carbon radiation therapy technology that has been developed in Japan
f. Scholarships
c. CVMBS Tag, mission, values statements
   i. CVMBS has been developing Tag, Mission, and Values statements to provide guidance for employees and insight into the sort of workplace to which we aspire in CVMBS.
   ii. Each department head was charged with presenting these statements to faculty and staff and incorporating them into annual evaluations.
   iii. The mission and values statements set a standard for employee interactions and expectations for each other.
   iv. Dr. Dean solicited feedback from the committee, which will be provided to the Executive Council.
d. Development priorities / College financial status
   i. For the first time every unit in CVMBS had roll forward funds at the end of FY13, which means each unit is generating enough funds to support all of their activities without going deficit.
   ii. There has been a shift in how money flows back into the departments.
   iii. There are no longer any funds in reserve at the Dean's Office or VPR Office to support faculty position. Each department now receives all dollars associated with faculty positions. This necessitates better planning for faculty hires (i.e. Startup packages).
   iv. CVMBS would like to plan for a new building that could incorporate collaborations across research groups and provide additional teaching space to allow for future faculty recruitment.
1. Financing a new building would require participation from each department assessed on a graduated scale to be determined over a 30 year period. It would be necessary for all departments to fully support this plan regardless of physical presence in the new building.

IV. Space Requests
   a. Jim Frantz for Plan B Masters students, Micro A103
      i. The committee discussed this request and there was some concern because there is nothing comparable for the existing graduate program.
      ii. It was suggested that the request be approved on the following conditions:
          1. Access to the room be offered to ALL DMIP Graduate students
          2. The space assignment will be re-evaluated next year when the Plan B Masters program is better established and has classroom assignments.
      iii. The committee recommended temporary approval of this assignment and it will be reassessed next year.

V. Travel Grants
   a. Dr. Herbert Schweizer for Kate Rhodes, graduate student
      i. International travel to present at a conference. The faculty member will provide matching funds for half of the travel expenses.
      ii. The committee recommended approval of this travel grant.

VI. Other items as needed
   a. VPR candidate-Alan Rudolph
      i. Many faculty raised concerns over the appointment of VPR Candidate, Dr. Alan Rudolph, as a full tenured professor in the DMIP. Dr. Dean discussed these issues with the Provost and Dean and decided not to pursue this appointment in the DMIP.