DVM Program Transfer Policy

Overview

Colorado State University (CSU) considers transfer applications to the Doctor of Veterinary Medicine (DVM) Program in the College of Veterinary Medicine and Biomedical Sciences. Candidates should consider that the DVM curriculum from one school rarely matches that of another; thus a transfer usually involves loss of time (commonly a year). Another consideration is cost of tuition. All transfer students will be classified as nonsponsored regardless of state of residency. International transfer candidates will be considered nonsponsored. State statute dictates that tuition classification cannot be changed once enrolled in the program, e.g. tuition classification will remain nonsponsored for the duration of the program.

Transfer is dependent on position openings in the class into which the student wishes to transfer (most transfers will involve the loss of a year because of differences in school curricula). Additionally, transfer openings often occur very close to the start of the requested semester and may require very timely responses from the applicant as well as a short notice to join our DVM Program.

Notice: A student who is accepted for transfer will be required to successfully complete and pass the Capstone Examination associated with the year prior to the one into which the student is transferring.

Transfer Application Deadlines

Requests for Fall Semesters: Transfer Applications must be received by June 15.

Requests for Spring Semesters: Transfer Applications must be received by December 1.

Decisions will be made as soon as possible if an opening occurs for the requested semester and DVM Class. All transfer applicants will be notified of final decisions.

A. Minimum Requirements to be Eligible for Consideration for Transfer

The candidate must …

1. have successfully completed at least the first year (equivalent of two semesters) of the veterinary curriculum at an AVMA accredited college of veterinary medicine,
   a. the school may be in the U.S. or an international location
b. “successful completion” means “in good academic standing” (not on academic warning, probatio
or dismissal status)

AND

2. have obtained the equivalent of a 3.0 cumulative GPA in the DVM program,
   AND must not have received a D, F, or unsatisfactory grade of any kind since enrolling in
   veterinary school,

AND

3. have a pre-veterinary academic record comparable to currently enrolled DVM students or
   have performed sufficiently well in the current veterinary program to suggest future academic
   success; see website for academic statistics of previously admitted students: http://csu-
   cvmbs.colostate.edu/dvm-program/Pages/Compare-Previous-Admitted-DVM-Classes.aspx,

AND

4. provide evidence of non-cognitive attributes comparable to currently enrolled DVM students. See
   websites for non-academic factors considered in the evaluation process: http://csu-
   cvmbs.colostate.edu/dvm-program/Pages/Understanding-the-DVM-Entrance-Evaluation

If a veterinary student with an interest in transferring to the CSU DVM program meets ALL of
the minimum requirements listed above, he/she may apply to the DVM program through our
transfer process below.

B. Application for Transfer to the CSU DVM Program

1. **Transfer Application** – Applicants must send a transfer application to the Assistant Dean for
   Veterinary Admissions and Student Services through Adrienne.marcus@colostate.edu The
   transfer application must include the following information:

   - Letter from the applicant with:
     - An explanation of why the candidate wishes to apply for transfer
     - A personal statement as to why the applicant wishes to become a veterinarian
     - The semester and DVM Class (i.e. Fall Semester Year 2 Class) that the applicant is
       requesting to join
   - Copy of VMCAS application or application submitted to current veterinary college
   - Name of current college of veterinary medicine attending
   - Self reported most recent GRE scores (all 3 sections of GRE)
   - Unofficial copy of DVM program transcript
   - Unofficial copy of undergraduate transcript(s)
   - A self-reported comparison of the two schools’ curricula plus an indication of potential
     curricular topics in which the applicant might be deficient. Please go to http://csu-
     cvmbs.colostate.edu/Documents/dvm-term-schedule.pdf for detailed information about
     the veterinary curriculum.
   - Two letters of recommendation:
○ Faculty member who has taught applicant in his/her current college of veterinary medicine within the last year. This letter ideally would address academic performance, peer interactions, and any other comments the faculty member would like to make about the applicant.
○ Veterinarian who has experience with the applicant in a practical setting such as clinical work, research, ambulatory practice, animal rehabilitation, etc.

The Assistant Dean for Veterinary Admissions and Student Services will verify the candidate has met minimum standards for transfer and will consult with the Associate Dean for the Veterinary Academic and Student Affairs to determine if there is an open position in the class into which the candidate would transfer. It may be that the administration will not know if an open position will exist in the year into which the candidate wishes to transfer until very close to the start of the requested semester.

2. Submission of Final Materials – Once the Assistant Dean for Veterinary Admissions and Student Services notifies the transfer applicant of an opening, he/she must complete the final application process by sending the following items to Janet.Janke@colostate.edu

☐ Official copies of all transcripts
☐ Official GRE scores sent to code 4075
☐ Letter of Good Standing from the Dean of Student Affairs of applicant’s college of veterinary medicine. This letter should address the applicant’s academic performance and should substantiate the student’s reasons for requesting transfer. Further, the applicant should provide contact information of this individual.
☐ Fill out and submit the Colorado Supplemental Application. Information about how to access and submit will be provided to the applicant.
☐ Application fee: Check for $80.00 addressed to CSU Office of Admissions and mailed to Attn: Janet Janke, 1601 Campus Delivery, Fort Collins, Colorado 80523
☐ If requested, a copy of the applicant’s DVM curriculum and course syllabi (or URL address to website if details are available to the public on the internet). Information should include course summary, list of topics covered and any other information that will help to compare with the CSU curriculum.

C. Evaluation – The evaluation process will occur in two phases

1. Phase 1 - Admissions Committee  A subcommittee of at least three members of the CSU Veterinary Admissions Committee will evaluate the candidate’s application materials. The subcommittee will make a recommendation to the Dean of the College of Veterinary Medicine and Biomedical Sciences to admit or deny admission. Criteria for selection will be the same as for any candidate admitted to the DVM program, with added consideration given to performance within the applicant’s current DVM program.

If the applicant receives a recommendation for admission, the applicant’s materials will move to Phase 2 of the evaluation process.
2. **Phase 2 - Associate Dean for Veterinary Academic and Student Affairs and/or the Chairperson of the DVM Curriculum Committee** will review and compare curricular content of both veterinary programs. The outcome of this analysis will result in a recommendation of how the curricular requirements of the CSU veterinary program could be met by the candidate. As mentioned previously, this may involve a year or more of “make up” courses to meet the CSU graduation requirements.

**D. Notification** - Once the Veterinary Admissions Committee recommends admission and Associate Dean or Chairperson has developed a curricular plan, the candidate will be notified of the plan. If the plan is not acceptable by the candidate, no offer will be made. If the curricular plan is acceptable, the Dean of the College will make an offer of admission.

**E. Enrollment** - Once the offer has been accepted, the candidate will work with the DVM Office of Admissions to complete the Accountable Student Agreement and other necessary paperwork to initiate the enrollment process.

*Effective Fall 2012 (updated April 2016)*