Colorado State University Veterinary Teaching Hospital

Client Consent Form Guidelines-2015

1. All studies using client-owned or student-owned animals in the Colorado State University Veterinary Teaching Hospital (CSU-VTH) must have a client consent form approved by the Clinical Research Review Board.

2. A template including key elements that should be included in the Client Consent Form is available for your use at this link Client Consent Form Template. This template contains the basic elements for informed consent (as described by the Department of Health and Human Services) which include:
   A. An explanation of the purposes of the study.
   B. The expected duration of the subject's participation
   C. A description of the procedures to be followed
   D. Identification of any procedures which are experimental
   E. A description of any reasonably foreseeable risks or discomforts to the subject that are related to the study.
   F. A description of any benefits to the subject or to others which may reasonably be expected from the research
   G. A disclosure of appropriate alternative procedures or courses of treatment, if any, that might be advantageous to the subject
   H. A statement describing the extent, if any, to which confidentiality of records identifying the subject will be maintained
   I. For research involving more than minimal risk, an explanation as to whether any compensation, and an explanation as to whether any medical treatments are available, if injury occurs and, if so, what they consist of, or where further information may be obtained
   J. A statement that participation is voluntary, refusal to participate will involve no penalty or loss of benefits to which the subject is otherwise entitled, and the subject may discontinue participation at any time without penalty or loss of benefits, to which the subject is otherwise entitled.
   K. Dates and signatures

3. All studies will require either IACUC or Clinical Research Review Board approval. You will be able to determine if IACUC approval is required by completing the Veterinary Clinical Studies (VCS) Wizard. This wizard will ask if your project has been reviewed by the Clinical Research Review Board to help us link these two processes. If you answer no, they will simply alert the Clinical Research Review Board to expect your submission. Even if your project is assigned to IACUC for review, you will need to have your client consent form approved by the Clinical Research Review board.

4. For review by the Board, please send your Client Consent form, a description of the scientific justification for the project, and Experimental Design of project (this can be a copy of your grant application) to Dr. Dawn Duval, Chair, Clinical Research Review Board (Dawn.Duval@colostate.edu) by email attachment.