Approval of minutes
a. The minutes from the July meeting were approved.

II. Election of committee chair
a. Dr. Telling was elected to be the new Advisory Committee Chair by secret written ballot.

III. Review of department priorities
a. Dr. Dean provided the committee with the list of DMIP goals that had been previously discussed, and gave an update on the status of the goals.
   i. Some of the goals have been accomplished, others are in process and some have been re-evaluated and will not be pursued.
   b. High priorities/goals for the department are:
      i. Streamline promotion and tenure process and develop clear, written expectations outlining faculty progress towards promotion and/or tenure.
      ii. Development and Marketing:
         1. Due to turnover in CVMBS Development and Marketing there have been some delays for DMIP, specifically developing written materials for our programs and research centers to distribute at meetings and conferences.
      iii. The Clinical Pathology External review is complete and DMIP administration is in the process of making plans for improvement of the program.
   c. Action: Dr. Dean plans to meet with individual members of the Advisory Committee to discuss the goals pertaining to their section of the DMIP and develop plans to achieve the goals.

IV. Space Requests
a. Dr. Bill Black, Micro B109
   i. The committee recommended approval of this space request.

V. Travel Grants
a. Dr. Mercedes Gonzalez-Juarrero
Department of Microbiology, Immunology and Pathology  
Advisory Committee Meeting  
Wednesday, August 21, 2013  
DMC 301

i. The committee recommended approval of this travel grant.

b. Guy Stewart, Microbiology Undergraduate senior

i. The committee discussed the background of this request since the student is working with a student organization that is not sponsored by the DMIP. The committee recommended approval of the registration fee ($375). Additional information will be solicited from DMIP teaching faculty and the applicant’s faculty mentor in Biology to determine if the DMIP should contribute more funds for this trip.

c. Dr. Tony Schountz

i. Committee recommended approval contingent on a 50% match from the faculty member.

Meeting ended 12:28 pm