Advisory Board Member
Responsibilities and Terms

Core Function of the Board
The core function of the HICAHS Advisory Board is to advance the HICAHS mission to “be a dynamic catalyst for transdisciplinary research, training, and outreach that reduces the burden of human morbidity and mortality in agriculture and forestry in the high plains intermountain region and beyond.”

Advisory Board members may be asked to do the following to advance the HICAHS mission:

1. Planning and Evaluation
   a. Advise on priorities and goals for HICAHS.
   b. Evaluate HICAHS programs and projects by completing evaluation forms and in other capacities as the board deems necessary.

2. Resource Development
   a. Identify partnerships for HICAHS and facilitate introductions for those partnerships.
   b. Advocate for HICAHS sponsorship.

3. Advocacy and Outreach
   a. Promote safe and healthy work practices to those within your sphere of influence.
   b. Promote positive relationships between HICAHS and agricultural stakeholders.
   c. Assist in HICAHS outreach including dissemination of research findings.

Terms and Expectations
The board term lasts for the duration of the funding cycle set by HICAHS’ federal grant sponsor, the National Institute for Occupational Safety and Health. The next grant cycle runs from September 2016 until September 2021. Board terms are renewable for the next grant cycle with no term limits. If a board member should choose to resign mid-term, he or she is encouraged to nominate another representative from his or her organization. Board members are expected to attend at least half of the advisory board meetings during the 5-year cycle, which are held annually every winter. Travel costs to board meetings are typically compensated 100%.

HICAHS Vision:
“To be the preeminent scientific authority, resource, and site for innovative strategies that improve the health and safety of agricultural and forestry workers and their families in the high plains intermountain region and beyond.”
**Board Composition and Nominations**

Board members are selected by HICAHS Director Stephen Reynolds in consultation with the HICAHS leadership team and Advisory Board Members. All board members and staff are empowered to recommend potential board members to the director. New board members may be added at any time during the HICAHS 5-year cycle. There is no limit on the number of people who can be on the HICAHS Advisory Board.

*Selection Criteria*

Advisory members will be selected based on:

1. Ability to represent agriculture, forestry, and fishing stakeholders in the HICAHS region, which includes Colorado, Montana, North Dakota, South Dakota, Utah and Wyoming.
2. Willingness to be actively engaged with HICAHS activities in agricultural health and safety.

*Alternate Board Members*

Board members may request that an alternate person from their organization be kept in communication through the email listserv. If a board member cannot attend a meeting, the alternate representative may be sent in his/her place. Board members may send an email to hicahs@colostate.edu to request listserv membership.

*Communication*

Board members are encouraged to communicate with one another individually and through the email listserv, hicahsadvisoryboard@colostate.edu. Advance permission is not needed to email the listserv as long as the email topics relate to the HICAHS vision and mission. Additional information about the HICAHS Advisory Board may be found at www.hicahs.colostate.edu/advisory-boards.html.