1. **Passport**
   You will need a passport to travel abroad. Passports can take several months to process, or if expedited (for a charge) about two weeks. If you already have a passport, be sure to check its expiration date. In many countries your passport must be valid for three to six months beyond the ending date of your travel.

2. **Traveling Status**
   Clinical students are required to obtain the Tier 4 Visa (~$500). Research students travel as a “Visiting Student” with two letters: 1) CSU Letter of Certification and 2) RDSVS Letter of Invitation and should be carried with your passport.

3. **Airfare**
   We recommend booking ~80 days prior to departure. Please work with Jeanette Fritzler (jeanette.fritzler@colostate.edu), in the Dean’s Office, to book your airfare.

4. **CVMBS Required Travel Document**
   For all travel, CVMBS requires all CSU faculty and students to complete and submit the Pre-Trip Authorization form prior to your travel. Please work with Jeanette Fritzler for successful submission of this form.

5. **Travel Stipend**
   You must submit your Pre-Trip Authorization form before your departure. You will not receive your travel stipend until this form is completed and submitted to Jeanette Fritzler. Please make an appointment with Jeanette prior to your departure to receive your travel stipend.

6. **Health Insurance**
For planning purposes, please know health insurance is required for your travel to Scotland. HTH is worldwide travel/medical insurance and is required by the Office of International Programs. The cost is approximately $40 for 30 days.

Recommended immunizations:
- Tdap (Tetanus/Pertussis)
- Rabies
- Hepatitis A+B

7. **Withdrawal Policy**
   If you cancel your trip you will be required to reimburse all costs prepaid by the stipend. A cancellation/withdrawal will also result in no further disbursement of monies to the student.

8. **Housing in Edinburgh**
   Students who have participated in this program strongly suggest trying to “swap” housing with the RDSVS students. The dates between the RDSVS students and the CSU students should overlap. If there is some vacation time added to the front/end of your trip, or their trip, there may be a slight variation in the dates where housing is needed.

9. **Required Orientations for CVMBS Students**
   a) CVMBS Pre-Departure Planning: About three months prior to your travel we will meet for about thirty minutes to pass on information about the Tier 4 visa, travel stipend, housing, etc.
   b) Please plan to attend a brief (half-day) orientation with Rachel Whittington the Sunday before your rotation begins. More information to follow.

10. **CSU Office of International Programs – Trip Registration**
    STUDIO ABROAD ONLINE TRIP REGISTRATION: The Office of International Programs requires all students traveling abroad to register their international trip. Registration must be completed two months prior to your departure. “Final approval” will be given once you have completed the online registration process. FYI –
this online registration will require a copy of your passport, your itinerary, and purchase of the HTH travel insurance. You won’t be able to complete the registration when first logging in, but it is suggested you get started and become familiar with what is required.

11. Clothing and Supplies
The RDSVS asks that you not wear jeans and to look clean and tidy when in contact with clients. Slacks and a nice shirt should be appropriate; no long necklaces, hair tied back. The RDSVS dress code may be a little stricter than at CSU. Guidelines for the different rotations will be discussed at the Pre-Departure Orientation. Each year we will confirm whether you should bring your smock or if RDSVS will provide you with a smock.

12. Evaluation(s)
- The RDSVS faculty will evaluate each CSU student and provide feedback to CSU for the student record.
- CSU students will be sent a program evaluation form (via email) at the end of their trip and asked for feedback/suggestions on their experience at the RDSVS.

13. CSU students will be representatives of CSU and the DVM program while traveling abroad.
It is expected that “accepted” students will work to make the most of the opportunity and will be good ambassadors to our Sister School.

14. Currency Converter
http://www.oanda.com/currency/converter/

15. US Government Travel Information
International Travel Home Page
http://travel.state.gov/travel/travel_1744.html
Travel Warnings
http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html

16. Embassies and Consulates
**17. Contact Information**

<table>
<thead>
<tr>
<th><strong>Colorado State University</strong></th>
<th><strong>Royal Dick School of Veterinary Studies</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Christine Hardy</td>
<td>University of Edinburgh</td>
</tr>
<tr>
<td>1601 Campus Delivery</td>
<td>Easter Bush Campus</td>
</tr>
<tr>
<td>Fort Collins, CO 80523-1601</td>
<td>Roslin, Midlothian</td>
</tr>
<tr>
<td>Phone: 970-491-7051</td>
<td>Scotland, UK EH25 9RG</td>
</tr>
<tr>
<td>Fax: 970-491-2250</td>
<td>Phone: 44-0 131-6506235</td>
</tr>
<tr>
<td></td>
<td>Fax: 44-0 131-6506585</td>
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<table>
<thead>
<tr>
<th><strong>U.S. Consulate General</strong></th>
<th><strong>Emergency Contact(s) at RDSVS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Edinburgh, Scotland</td>
<td>Rachel Whittington</td>
</tr>
<tr>
<td>3 Regent Terrace</td>
<td>Extramural Clinical Experiences</td>
</tr>
<tr>
<td>Edinburgh EH7 5BW</td>
<td><a href="mailto:Rachel.Whittington@ed.ac.uk">Rachel.Whittington@ed.ac.uk</a></td>
</tr>
<tr>
<td>Phone: 44-0 131-556-8315</td>
<td></td>
</tr>
<tr>
<td>Fax: 44-0 131-557-6023</td>
<td></td>
</tr>
<tr>
<td><a href="http://www.usembassy.org.uk/scotland">http://www.usembassy.org.uk/scotland</a></td>
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</tbody>
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The phone number for police/fire/ambulance emergency services is **999**, the equivalent of 911.