The College of Veterinary Medicine and Biomedical Sciences (CVMBS) provides funding to support tutors for professional veterinary medical students. This tutoring service is provided for students requiring additional academic support through part, or in rare cases, all of their professional veterinary education. The need for tutoring will be established and approved by the Associate Dean for Academic and Student Affairs. Students requesting a tutor should contact this individual through the Dean’s Office to discuss possible tutoring arrangements.

Tutors will be assigned on a ‘per semester’ basis; individual or group tutoring may be provided.

**Responsibilities of Student Requesting Tutor**

1. Complete “Tutor Request Form”
2. Meet with the Associate Dean for Academic and Student Affairs if requested
3. Establish schedule with identified tutor
4. Be on time for all sessions; cancellations should be made 24 hours prior to scheduled meeting dates whenever possible
5. Be prepared for all tutoring sessions; come with questions

**Responsibilities of Tutor**

1. Complete “Tutoring Employment Interest Form”
2. Be on time for all sessions; cancellations should be made 24 hours prior to scheduled meeting dates whenever possible
3. Review material prior to tutoring sessions