Advisory Committee Meeting  
April 21, 2015  
DMC 101

John Belisle, Gregg Dean, Greg Ebel, Mary Jackson, Gary Mason, Sandra Quackenbush, Glenn Telling, Becky Trentlage and Mark Zabel

Meeting began at 9:15

1. Minutes from the March meeting were approved.

2. Advisory Committee Composition  
   a. Currently the Advisory Committee consists of five elected officials and five Ad Hoc members, which includes Associate Department Heads and Research Center Directors. It is a large committee and faculty have indicated they want to keep five elected officials.  
   b. It is important for the committee to be functional. Dr. Dean asked for feedback regarding how the committee currently operates and if the committee represents the department.  
   c. The committee decided the best approach is to ask for nominations (self or peer) to serve on the Advisory Committee. During a faculty meeting nominated individuals will be given an opportunity to share why they would like to serve on the committee. This will be optional, not required.

3. Bridge/Seed grant criteria for FY16  
   a. There is less money for discretionary spending, which directly effects funding for Bridge/Seed grants. Funding will be done on a rolling submission and more money will be added if it becomes available.  
   b. Dr. Dean asked the committee to think about the criteria for Bridge/Seed grants and if there is a greater need for one or the other.  
   c. Dr. John Belisle agreed to revise the language for the Bridge grant application. The committee will review his revisions at the May Advisory Committee meeting.

4. Associate DH for Research  
   a. Dr. Dean announced that Dr. John Belisle will be assuming the role of Associate Department Head for Research at the end of spring semester.  
   b. The need for an Associate Department Head was identified from program initiatives during the faculty retreat.  
   c. A faculty vote is not required for Dr. Belisle to assume this position, however he will no longer serve on the Advisory Committee.  
   d. The focus for this position is still being defined but Dr. Belisle will work on growing the graduate education program and organizing the department for future grants. His percent effort has not been decided yet.

5. Follow up on meeting with Pam Jones/Advancement group  
   a. On April 15th Dr. Dean and several MIP faculty members met with Pam Jones and the Advancement group to discuss how faculty can get involved in the development process.  
   b. Faculty were advised to put together a list of potential sponsorships for a fundraising dinner.  
   c. The meeting was a first step and Dr. Dean indicated there will be another hire in the college Development Office.
7. Space request
   a. Dr. Akkina requesting space for Dr. Dipu Mohan Komar in Pathology 308.
      i. The committee recommended approval with 4 in favor, 0 opposed.

8. Travel request
   a. Dr. Rushika Perera requesting funds for student Rebekah Gullberg to attend the 34th Annual Meeting of the American Society for Virology in Western University London ON, Canada.
      i. The committee recommended approval of $725 with 4 in favor, 0 opposed.